Scope of Mail Management System

Statement of Scope

In Scope

* Database
  + Purchase Orders/PDF Form
  + Purchase Orders Parsed
  + Report Logs
    - Daily
  + Vendors
  + Carriers
  + OTC Employees
  + OTC Buildings/Rooms/Other
  + RPM Employees
    - Employee Privileges
* GUI
  + RPM Employee Log In
  + Manage Employees Form/Page
    - Edit/Add/Delete
    - Manage Privileges
  + Receiving Freight Form/Page
  + View Purchase Order
    - As PDF
    - Parsed as (Limited)Editable
  + View OTC Employees
    - As Editable
    - Special Instructions
  + View Vendors
    - As Editable
    - Special Instruction/Conditions
  + View Building/Rooms/Etc.
    - As Editable
    - Special Instructions/ Conditions
  + Report Generation Form
* Functionality
  + Ability to Search and view Purchase Orders by PO, Date, Employee, Vendor, Etc.
  + Ability to track PO’s as they are received
    - In General, the ability to track parts of a PO as they come in until the PO is complete
  + Ability to create daily reports about Purchase orders that were received
  + Ability to

Out of Scope